

1 March 2024

Committee	Standards Committee
Date	Monday, 11 March 2024
Time of Meeting	2:00 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 24 January 2023 of the Tewkesbury Borough Council Code of Conduct, effective from 1 February 2023, as set out in Minute No. CL.72, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 16 October 2023.	3 - 4
5.	CODE OF CONDUCT COMPLAINT GUIDANCE To note the agreed procedure for investigating complaints and agree Appendices 1, 2, 3 and 4 of the report for display on the Tewkesbury Borough Council website.	5 - 16

DATE OF NEXT MEETING	
MONDAY, 8 JULY 2024	
MEMBERSHIP OF COMMITTEE	
Tewkesbury Borough Council Members	Councillor H J Bowman Councillor S R Dove Councillor E J MacTiernan (Chair) Councillor P D McLain Councillor G M Porter (Vice-Chair) Councillor P E Smith Councillor M J Williams
Non-Voting Independent Persons	Martin Jauch Peter Kimber
Non-Voting Parish Representative	Simon Clayson Charles Coats Sue Mitchell

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.